

B. K. Birla College, Kalyan

(Empowered Autonomous Status)

Kalyan Citizens' Education Society

Admission for BCA / BMS Program (2024-25)

Students who are seeking admission in B. K. Birla College, Kalyan should:

- a. Students are requested to fill the College application form by login to the college website www.bkbirlacollegekalyan.com -> Admission -> Online admission -> Degree Registration

OR

click on the following link <https://enrollonline.co.in/Registration/Apply/BKBC>

- b. Fill Pre enrollment form on University of Mumbai website by clicking the link <http://muugadmission.samarth.edu.in> Register yourself by Completing your profile details, then select program for which you wish to take admission, then select college name as B. K. Birla College (Empowered Autonomous Status), Kalyan.
- c. Please fill the form as notified above and submit the documents accordingly:
1. College Form
 2. University Enrollment Form
 3. CET / CUET Application Form
 4. CET Registration form
 5. CET / CUET Score Card
 6. CET / CUET Hall Ticket
 7. College Allotment Letter
 8. College Acceptance Letter
 9. 10th Marksheet and Certificate
 10. 12th Marksheet and certificate
 11. Leaving Certificate
 12. Caste Certificate
 13. Caste Validity Certificate
 14. Non-Creamy Layer
 15. Domicile Certificate of self.
 16. ABC ID
 17. Transfer Certificate (For Outside Maharashtra State)
 18. Migration Certificate (For Outside Maharashtra State)

Note: Students are requested to make 2 sets of self-attested photocopy along with original documents.

Admission Schedule:

Sr. No.	Particulars	Date
1.	Display of Provisional Allotment of CAP Round-II	09/10/2024
2.	<p>Accepting to the offered seat by candidate through his/her login as per Allotment of CAP Round II.</p> <p>Note:</p> <ol style="list-style-type: none">1. All eligible candidates participated in Round II and allotted the seat first time shall self-verify the seat allotment as per 9(a) above. The candidate who have been allotted the seat first time in Round II shall pay the seat acceptance fee through his/her login by online mode.2. Candidates who have allotted other than first preference and want betterment in the subsequent rounds must claim the allotted seat in Round II by accepting that seat by choosing Not Freeze option for betterment and shall pay the seat acceptance fee through their login by online mode. <p style="text-align: center;">Time: 10.00 am to 3.00 pm Venue: IT Bldg. Seminar Hall</p>	<p style="text-align: center;">10/10/2024 to 14/10/2024 up to 03.00 PM</p>
3.	<p>Reporting to the Allotted Institute and Confirmation of Admission by submitting required documents and payment of fee after CAP Round II.</p> <p>Note:</p> <ol style="list-style-type: none">1. Candidates who have accepted the seat as per 9 (c), 9 (d) above must report to allotted institute for confirmation of admission.2. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission and fee paid receipt to the candidate. If it is found that seat allotted to the candidate is on the false claims made in the applications by the candidate, then institute shall not admit such a candidate and such candidate shall raise the grievance by his/her login. <p style="text-align: center;">Time: 10.00 am to 3.00 pm Venue: IT Bldg. Seminar Hall</p>	<p style="text-align: center;">10/10/2024 to 14/10/2024 up to 05.00 PM</p>

Important Instruction:

1. The candidates belonging to SC, VJ/DT (NT (A), NT (B), NT(C), NT (D) and SBC categories shall produce 'Caste Validity Certificate', ST category shall submit 'Tribe Validity Certificate' and EWS candidates shall submit EWS Certificate (State Government Format) All Backward Class candidates excluding SC & ST shall produce Non-Creamy Layer certificate **valid upto 31st March 2025**. If such candidates fail to produce the original certificate or receipt of Caste/Tribe validity certificate, Non-Creamy Layer certificate and EWS certificate issued by competent authority at the time of verification at Scrutiny Center, then such candidates will be treated as GENERAL category candidates for CAP Admissions.

3. EWS candidates shall produce the Eligibility Certificate for Economically Weaker Section. (As per the format in Maharashtra State Government Resolution No. रआधो-4019/P.N.31/16-अ, dated 31/05/2021 only)

4. For NRI/PIO/OCI/CIWGC/FN and Jammu Kashmir Candidates: -Such Candidates will get the Receipt-cumAcknowledgement through their login after confirmation of application by Scrutiny Center.

5. Candidates who have registered as a reserved category candidate but unable to produce required certificate for reservation claim during documents verification stage shall have to pay difference of fee of Rs. 200/- through online mode only.

6. Once the candidate confirms his/her Option form online through his/her Login for the respective admission rounds, Candidate will not be allowed to change/cancel the option/preference submitted under any circumstances.

7. A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter"

8. The Seat Acceptance Fee shall be Rs. 1,000/- for all Candidates. The candidate has to pay the Seat Acceptance Fee during first seat acceptance only. This fee shall be treated as non-refundable processing fee. The Seat Acceptance fees is to be paid through His/ Her Own login by ONLINE MODE only.

9. Seat will be confirmed by the allotted institute after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The admission in-charge of institute shall issue the Online Receipt of admission confirmation to the candidate.

10. The SC, ST, VJ/DT- NT(A), NT(B), NT(C), NT(D), SBC and EWS Candidates who submitted receipt of Caste/Tribe Validity Certificate, Non Creamy Layer Certificate, EWS Certificate during registration, verification or physical document verification and confirmation period should upload and verify original Caste/ Tribe Validity Certificate, Non Creamy Layer Certificate, EWS Certificate at Physical Scrutiny Center or E-Scrutiny Center and submit original certificate to the

admitted institute on or before 21-10- 2024 upto 3.00 PM, otherwise these candidates admission will get automatically cancelled and shall be considered as Open category candidates for next institute level round provided candidate full fill eligibility criteria for open category

11. The SEBC and OBC Candidates who submitted receipt of Non Creamy Layer Certificate during registration, e-verification or physical document verification and confirmation period should upload and verify original Non Creamy Layer Certificate at E-Scrutiny Center and submit original certificate to the admitted institute on or before 21-10-2024 upto 3.00 PM, otherwise these candidates admission will get automatically cancelled and shall be considered as Open category candidates for next institute level round provided candidate full fill eligibility criteria for open category

12. In case of SEBC Candidates, duration for submitting Caste Validity certificate will be as per the Maharashtra State Government Resolution No - संकिर्ण-2024/प्र.क्र.75/ आरक्षर्-5 dated 22 July 2024. 13. In case of OBC Candidates, duration for submitting Caste Validity certificate will be as per the Maharashtra State Government Resolution No - संकिर्ण-2024/प्र.क्र.75/ आरक्षर्-5 dated 05 September, 2024.

By Order